

## TERM ENROLMENT FORM

Parent/Caregiver Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Childs Full Name: \_\_\_\_\_ M/F \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_

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**CONTACT DETAILS:** Email: \_\_\_\_\_

**Please print your email address clearly so we can keep in contact:**

Home Address: \_\_\_\_\_ Post code: \_\_\_\_\_

Mobile: \_\_\_\_\_ Work: \_\_\_\_\_

**Does your child/ren have any medical conditions/allergies/learning disabilities?**

\_\_\_\_\_

**Emergency Contact Details:** (If different from above)

Name: \_\_\_\_\_ Relationship to Parent/Caregiver: \_\_\_\_\_

Mobile: \_\_\_\_\_

Please tick(✓) skills **already attained** for children 5 yrs and over. **OR** assessment required **Y**

<u>Name of Child</u>	<u>Sub-merge</u>	<u>Float on Back Front Kicking</u>	<u>Freestyle Arms</u>	<u>Freestyle &amp; Breathing 12m</u>	<u>Backstroke Breaststroke Freestyle 17m</u>	<u>All Strokes 25m. Tumble Turns Diving</u>	<u>As Previous 50m</u>

**PREFERRED DAY:** Learn2Swim After School    **M    T    W    T    F    S**

(Please circle a day)    **Under 5 Programme    M    T    F    S**

Do we have permission to carry out observations and use digital images for the purposes of performance feedback and staff training?    **Yes / No** (Please circle)

Please read through and sign the Terms and Conditions on the back of this enrolment form.

# **CBay Learn2Swim Terms and Conditions:**

## **Terms of Payment:**

Full Term Fees are to be paid upfront *before* the student's first lesson.

- If Term Fees are not paid, students will be removed from our Learn2Swim Programme and replaced with others from our Waiting List.
- Term lessons are non-refundable unless unforeseen circumstances arise or if Learn2Swim is required to cancel a lesson, and the alternative option provided is not suitable for you.
- If you book into our Programme and do not attend lessons, you will be required to pay the Full Term's fees.

## **Absence/Medical Conditions/Disabilities:**

A *Class Confirmation & Invoice* will be sent via email prior to the start of Term. Unless we hear from you, we expect to see your child/ren on the day/time outlined in the invoice.

- After 3 absent weeks with no email to Learn2Swim of your absence, your lesson may be forfeited to a customer on our wait list.
- In the event of absence due to illness, a Family Credit may be applied if a medical certificate is produced within 7 days of absence. Family credits are non-transferable outside of your family.
- Please do not attend lessons if you have suffered from diarrhea within the last two weeks.
- Please let us know about any medical conditions/learning difficulties your child has. This is to ensure we provide a safe and comfortable environment, with correct tuition and assistance for your child within our Programme.

## **Swimwear:**

- We ask that students have long hair tied back and wear a swim cap whilst in the water for the duration of the lesson.
- Students swimming in rash tops and board shorts are disadvantaged due to the drag created in the water by wearing them and this makes learning to swim difficult.
- Appropriate swimwear and equipment are available for purchase at our on-site shop, located in the reception area.

## **Ages 3 and Under:**

- All students aged 3 years and under must wear swim nappies whilst in the pool. These can be purchased from the Customer Service desk or your local supermarket. Swim nappies can be disposable or reusable.

## **Supervision Policy:**

- Children under 5 years of age must be within arm's reach of a responsible caregiver, 16 years or over at all times before and after lessons. This includes on the playground and in the toddler's pool.
- Children under 8 years, must be actively supervised at all times by a responsible caregiver, 16 years of age or over during their lesson and in any of our pools.
- Infants under 3.5 years must be accompanied by a responsible caregiver in the water all times for the duration of the lesson.

By enrolling in to the Learn2Swim Programme you are agreeing to abide by any rules and policies of Caroline Bay Trust Aoraki Centre. Conditions are subject to change.

Signed by Parent/Caregiver: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_